



**Anna Babineaux, Network Funding  
Mortgage Consultant**

*“Your Best Interest Is My Priority”*

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**ITEMS REQUIRED AT TIME OF LOAN APPLICATION**

\_\_\_\_\_ CURRENT BANK STATEMENTS

Two consecutive months - all accounts and all pages (Same for stocks, bonds, retirement funds & Life Insurance) **MUST BE ACTUAL BANK STATEMENTS**

\_\_\_\_\_ COPY OF MOST CURRENT PAYSTUBS- Dates Must Be Consecutive (Latest 2; but must total a full 30 days; so a 3<sup>rd</sup> stub may be necessary for those paid every two weeks)

\_\_\_\_\_ Self employed current YTD P & L and Balance Sheet and business tax returns for 2 years

\_\_\_\_\_ SALES CONTRACT-- (purchase money only) - Completed, Signed, & Dated

\_\_\_\_\_ MAILING ADDRESS OF CURRENT EMPLOYER, CONTACT PERSON, AND TELEPHONE #, salary and title

\_\_\_\_\_ PREVIOUS Employers, addresses, telephone numbers, titles and salaries-- If Current Employ Is Less Than 2 Yrs

\_\_\_\_\_ Two Years Tax Returns with W2'S, all pages, if gaps lets discuss; If applying Feb to April -most recent past year W2's; If applying after April the tax returns for the prior year are required unless proof of an extension has been file.

\_\_\_\_\_ RECEIVING A PENSION OR S.S. BENEFITS-- Copy Of Check Or Award Certificate

\_\_\_\_\_ RECORDED DIVORCE DECREE-- Evidence Of Child Support Received and obligated debts

\_\_\_\_\_ OTHER REAL ESTATE OWNED-- Copy Of Current Leases Or Rental Agreements

\_\_\_\_\_ RECEIVING GIFT FUNDS-- Must Be Immediate Family--Completed Gift Letter/Documentation

\_\_\_\_\_ RENTING-- Mailing Address, Name of Landlord/Apt. Complex, Phone or 12 MO. Cancelled Checks; 2 yrs of residence history – this only applies if we have a manual underwrite FHA loan.

\_\_\_\_\_ CURRENT RENTAL IS UNDER 2 YRS.-- Addresses & Names of All Previous to Total 2 Yrs

\_\_\_\_\_ SPECIAL ITEMS -- Copy of DL, S.S Cards, Green Card, Eligibility Certificate (VA), & Child Care Expenses (VA)

\_\_\_\_\_ Homeowners/Wind Insurance Policy (on a refinance)

\_\_\_\_\_ Survey (on a refinance)